**Support for Research/ Service improvement projects Request Form**

Please complete the following form and checklist:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Applicant’s name |  | | | |
| Applicant’s email address |  | | | |
| BACCN membership number  (if applicable) |  | | | |
| Project Title |  | | | |
| Summary of project (250 words max) with a clear outline of the nature of the support required from the BACCN. Please note we are not able to email our members directly |  | | | |
| Ethics approval required: | Yes/ No | | | |
| **Please confirm that you have attached the following documents:** | | **Yes** | **No** | **NA** |
| 1. Research/ service improvement project protocol | |  |  |  |
| 1. Participant information sheet | |  |  |  |
| 1. Questionnaire/ interview schedule | |  |  |  |
| 1. Evidence of Local Trust/ organisation approval/ permission | |  |  |  |
| 1. Signed copies of ethics approval letters\* | |  |  |  |

\*Some ethics committees require an agreement in principle that the BACCN are happy to provide support before awarding full approval. If this is the case, then we are happy to provide a conditional agreement letter.